

**The Aya Center**  
**Community Support Team**  
**Qualified Professional**  
**Job Description**

**Reports To:** Team Leader & Clinical Director

**Purpose:** Provide Community Support Team services to designated mental health or substance abuse persons according to their Person Centered Plan.

**Qualifications**

- Must be at least 21 years of age
- Graduate of a college/university with MA/MS degree in a Human Service or related field with 1 year of post graduate full time documented experience working with the adult Mental Health and/or Substance Abuse population OR
- Graduate of a college/university with a BA/BS degree in a Human Service field and at least 2 years of full time post graduate documented experience working with adult the Mental Health and/or Substance Abuse population OR
- Graduate of college/university with a BA/BS degree in a Non Human Service related field with at least 4 years of full time post graduate documented experience working with the adult Mental Health and/or Substance Abuse population OR
- Individual who holds a license, provisional license, certificate, registration or permit issued by the governing board regulating a human service profession, except a registered nurse who is licensed to practice in the State of North Carolina by the North Carolina Board of Nursing who also has four years of full-time experience serving the Mental Health or Substance Abuse population.
- CPR, First Aid, NCI or CPI and Blood Borne Pathogen Certifications obtained within the past 365 days preferred.

**General Responsibilities**

- Providing Supervision of Associate and Para Professional who provide CST services.
- Provide client management of the PCP as deemed necessary to include maintaining and updating records.
- Occasionally participating in the employee interviewing process and selection of staff.
- Must have the ability to deliver services in various environments such as home, school, jail, homeless shelter, and street locations
- Develop and implement designated goals and interventions identified on each Person Centered Plan
- Conduct Treatment Team Meetings
- Provide instruction and basic training for implementation of service notes
- Review clinical documentation of Associate and Paraprofessional staff for quality assurance and effective skill building techniques
- Ensure that the services offered by the CST be documented in PCP and include: assistance & support for the individuals in crisis situations; service coordination; psycho-education & support for individuals and their interpersonal, community coping & independent living skills; development of symptom monitoring & The development, monitoring, and revising of the recipient's Person Centered Plan
- Each QP must be on call per crisis responder On Call Schedule and follow established on-call policy and procedure for First Responder Crisis Response for consumers who are receiving CST Services.

