

JOB DESCRIPTION

Children's Hope Alliance

Status: Full-time (Exempt)

Position: **School Based Therapist**

Reports to: **Senior Clinician of Community Based Programs**

Date: 8/2/21

Our Parent Company Mission

Hope, Health and Healing for Generations.

Summary

The Licensed Clinician will provide brief intervention services to youth who have been referred through the school system. This is a very exciting opportunity, with competitive pay and opportunities for professional development in which the hired candidate would work within the school calendar with the added benefit of potential, optional bonus work in the summer.

Principal Duties and Responsibilities

Clinical Duties

- Provide individual, family, and group therapy to school clients using clinical models and modalities approved by the agency and the service definition for youth who are being referred to mental health and substance abuse services.
- Conduct Comprehensive Clinical Assessments, trauma-screenings, threat assessments and comprehensive crisis plans.
- Incorporate internal and external collateral information (i.e. CCAs, Psychological Testing, Medical Evaluations, etc.) into case conceptualization and treatment planning.
- Participate in program and activity planning related to therapeutic activities and treatment.
- Participate in treatment planning and implementation including conducting/participating in clinical service teams, linking and referring clients/families to services, and other programming as described in the service definition or by CBS Director.
- Provide support and training to clients and staff related to behavioral strategies and interventions through the use of evidenced-based models.
- Participate in on-call crisis response.
- Consult with teachers and administrators regarding appropriate referrals and provide education for school staff on mental health and wellness topics.
- Participate in special education or transition planning for students returning to school from a higher level of care.
- Provide crisis counseling support to staff and students.

Administrative Duties

- Complete documentation required including progress notes, treatment plans, service authorization requests, and clinical intakes.
- Submit clinical assessments, clinical addendums, internal transfer documentation, clinical conference notes, and client discharge paperwork within designated time frames set by CBS Director.
- Manage and maintain productivity of billable units, between 22-25 units per week.
- Required participation in clinical staffings, monthly administrative meetings and supervision with Senior Clinician.

All employees have the following expectations:

- *Mission:* Contribute to and enhance company mission
- *Organization:* Prioritize and plan work responsibilities appropriately
- *Professional Development:* Attend and/or successfully complete all required trainings and meetings
- *Timeliness and Accuracy:* Perform quality work within given deadlines and expectations with or without direct supervision
- *Professionalism:* Comply with all applicable policies, practices, and procedures; report all out-of-compliance and unsafe activities to supervisor; interact professionally with other employees, volunteers, families, children, and the community

- *Teamwork*: Serve effectively as a team contributor on all assignments
- *Communication*: Utilize effective communication skills both verbally and in writing; provide effective feedback and is receptive to feedback
- *Leadership*: Work independently while understanding the necessity for communicating and coordinating work efforts with other appropriate individuals
- *Cultural Competence*: Is sensitive to the cultural, ethnic and religious views of the children and families served, and in community and public contact.

Education and Experience Requirements

- The position requires a Master Degree in a Human Service or related field plus one year of experience with a similar population. The position also requires valid NC licensure (LCSW/A, LMFT/A or LPC/A and LCAS/A.)
- Some positions require an LCAS.
- Requires knowledge and the ability to practically implement mental health regulations and clinical services.
- Requires effective communication, decision making, analytical, interpersonal, leadership and professionalism skills and abilities.
- Must have basic computer and math skills.
- Must have a valid North Carolina’s Driver’s License.
- Must submit to and pass pre-employment drug screening, criminal, HCPR and driving checks.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands and fingers, handle or feel objects, tools, or controls, talk, and hear. The employee is frequently required to reach with hands or arms, stand, walk, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 30 pounds. Specifics vision abilities required by this position include close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus.

Acknowledgement

I have read the above job description and understand the position requirements and job responsibilities. I have had the opportunity to ask questions and seek clarification regarding the expectations. I understand that nothing in this or any other document is a contract for employment and that all employees are employed at-will.

Employee Signature

Date

Supervisor Signature

Date